

# Checking your EHCP: Summary

## SECTION K

### ADVICE AND INFORMATION



## SECTION B

### SPECIAL EDUCATIONAL NEEDS



## SECTION F

### SPECIAL EDUCATIONAL PROVISION



## SECTION I

### EDUCATION PLACEMENT



The support that's set out in an EHC plan comes from recommendations made by professionals. Highlight or underline the needs and strategies they give in their reports in Section K

Every individual educational need is listed and numbered. Make sure these are up-to-date and relevant in Section B and cross referenced with what you highlighted in Section K

Every individual educational provision is listed and numbered. Make sure these are matched to the appropriate need in Section B and cross referenced with what you highlighted in Section K

The placement should be a logical conclusion to what sections B and F say. **Does it name the TYPE and SETTING in Section I?** \*This section must be left blank when at draft stage

## WHAT PROVISION DETAILS MUST BE INCLUDED?

### SECTION B

### SECTION F

**SEN**  
Describing what the need is (e.g. struggles to regulate emotions)

**What?**  
What the support is that will be given (e.g. attending a nurture group)

**How Often?**  
Frequency the support will be given (e.g. once a week)

**How Long?**  
Time the support will be given for (e.g. for 30 minutes)

**By Who?**  
Who will give the support (e.g. TA, teacher or therapist)

## How to request and implement changes

### Checking Provision in the EHC Plan

The support (Section F) in an EHCP must be clear, quantifiable, and specific, so that anyone who reads it understands what your child must be getting, leaving no room for misunderstanding.

Look out for vague language in Section F such as 'opportunities for'; 'access to'; 'regular'; 'as required' 'input from', 'may benefit from'.

EHCP provision should be supported by a plan made by your child's school or college, which sets out how support works day to day.

### Undergoing assessment(s)?

[SEN Help's template letter on requesting changes to professionals reports](#)

### Received your EHCP Draft?

[IPSEA Template letter on responding to your draft plan](#)

### Received your EHCP Final?

[SENDIASS Guide for 'Contents Appeals'](#)

### At EHCP Annual Review?

[SENDIASS Advice on contributing to the Annual Review process](#)

### Any other time?

[IPSEA Template letter on requesting an interim/early annual review](#)

### Disagree with how advice was sought by the LA?

[IPSEA Template complaint letter when LA does not seek the correct advice during an EHCNA](#)

For more detailed information on checking EHCPs please see our full "Checking your EHCP" resource & the EHCPs section of our website